

Cedar Mountain Distance Learning Plan



2019-2020

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**Cedar Mountain's Program Plan for Distance Learning
Governor's Executive Order 20-02**

The following plan is subject to revision for measuring attendance and adaptation for lack of internet and other unforeseen circumstances with state law.

Purpose:

- Ensure that every student in the state of Minnesota receives an equitable education and has equal access to learning and instruction during the COVID-19 pandemic.

- If directed by the Governor of Minnesota, Distance Learning will begin on Monday, March 30th. Students are not required to complete any tasks during the two week shut down that was March 16-March 27.

Distance Learning

Distance Learning defined:

Students engaging in distance learning have access to appropriate educational materials and receive daily interaction with their licensed teacher(s).

Content delivery:

PreSchool/ECSE: Students will engage in lessons as outlined in their distance learning packets sent home by teachers. Teachers will communicate with families via See-Saw.

Elementary: Students will engage in lessons as outlined on their distance learning packets sent home by teachers. Teachers will communicate with families daily via See-Saw.

Special Education: Students in pull-out classes will complete distance learning tasks specific to their IEP. Students that receive remedial instruction will receive packets of activities specific to their IEP goals. Teachers will communicate with families daily.

Middle School/High School: Students will utilize Schoology, Google Docs and Apps to complete distance learning tasks. Students will submit evidence of completing distance learning tasks. Directions and tasks will be given for students who do not have internet access at home.

Attendance:

All Families: Please contact the school office if your child is ill and unable to complete assigned daily distance learning call 507-249-5880.

Elementary: Students will be sending photos of their completed work to staff via See-Saw. Packets will also be returned to school depending on the length of closure. Staff can also determine attendance based on usage and work completed in their digital assignments.

Middle school/High school

All students are required to check-in daily for attendance. An exit ticket is a student's attendance for the class. It will be found at the end of each lesson. If a student does not fill out a ticket, their parents will be contacted.

Distribution of Materials for Distance Learning:

- Distribution of Distance Learning materials will begin on **Wednesday, March 25th** through **Thursday, March 26th**.

- We ask that only one person from each family picks up materials and that we keep social distancing in mind during pick up.
- Materials will be located in the building where the student attends school.

Distribution Days/Times- Both Buildings

- **Wednesday, March 25th: 11:00 am-6:00pm**
- **Thursday, March 26th: 8:00am-6:00pm**

Elementary in Franklin:

- Pick up will be at the main entrance to the school
- A staff member will deliver your family's materials to you.

Middle/High School in Morgan:

- Pick up will be at the Cafeteria entrance
- If you need things from your locker, please call ahead so we can have that ready for you.
- Check Schoology for messages from teachers regarding materials.

Delivery/Special Arrangements:

- If you need materials delivered or a different pick-up time, please contact the school office.
- Delivery for those needing it would take place on Friday, March 27th

Phone Numbers:

- Elementary 507-557-2251
- MS/HS number 507-249-5880

Care for Children of families of Emergency Workers:

- Emergency Child Care began on March 17 for children in K-12 years old at no cost to families who meet the criteria of emergency worker. We are utilizing our current Camp Cougar (School Aged Child Care) facility, format and staff. Additional staff and rooms will be added if numbers are 10 or more.
- Children are provided breakfast, lunch and a snack. Activities are a combination of play, outdoor activities, arts and crafts, STEAM activities, etc. We will help children with Distance Learning if the need arises.

Nutrition**Meals and distribution:**

The free meal program is offered to anyone 18 and under starting on March 18th. The meals are available to anyone who lives in a community regardless of what school they attend. Non-Cedar Mountain students who live in our communities are more than welcome to stop by school and

receive a free meal. Cedar Mountain students who live in surrounding communities can pick up lunches from the school located in the community where they live.

Meals location sites for meal pick up:

Pick Up at Cedar Mountain High School (MORGAN): 11:00-12:00 M-F Door #9 (the side door by the cafeteria)

Pick Up at the Elementary School (FRANKLIN): 11:00-12:00 M-F Door #10 (the kitchen door on the west side of school)

Morton City Hall in Morton- 11:00-11:30am M-F (Meal provided by Redwood Valley Schools)

Lower Sioux Government Center Parking Lot- 11:00-11:30am M-F (Meal provided by Redwood Valley Schools)

Redwood Valley MS/HS and Reede Gray -11:00-11:30am M-F (Meal provided by Redwood Valley Schools)

Internet Accessibility

As we provide education through distance learning, internet access will be beneficial. Below is contact information for ARVIG and MN Valley Technology. Contact them for information regarding a **free internet opportunity** or contact the school if you have further questions.

Arvig - Please call 888-992-7844 for more information

Minnesota Valley Telephone - Please call 507-557-2275 for more information

Students who do not have sufficient access to the internet will have an alternative method to use to complete the distance learning task (i.e., physical textbook at home). **Please contact your teacher communicating your needs and plan to pick up materials on the distribution day, March 25th.**

Accessible digital instruction for students with disabilities under chapter 125A and meet the needs of each student's Individualized Education Program (IEP)/504 plans. Students will complete distance learning tasks specific to their IEP.

Communicatiaton

Access to teachers via telephone and online during normal school hours. Teachers will be available via telephone at 507-249-5990, option 0 and online during the school hours of 8:20am-3:20 pm. Students needing to contact their teacher are to call the district office and leave a return phone number. Teachers will promptly contact students. Email contacts for teachers are listed on the district website. Schoology messages can also be used at the MS/HS.

Webpage

The distance learning plan and periodic updates can be found on the district webpage.

<https://www.cms.mntm.org>.

Infinite Campus (Including email, phone and mailings)

Infinite Campus will be the primary system utilized for communicating with families. Families will receive important updates through the contact information that they have listed. Having updated phone numbers, email addresses and mailing addresses in the Infinite Campus system is vital to ensure updates.

Administration Contact Information

Superintendent Rob Brandl- rbrandl@cedarmt.org

Middle/High School Principal Tammy Yackley- tyackley@cedarmt.org

Elementary Principal Patti Machart- pmachart@cedarmt.org

Student Support

Counselor/Social Worker

When there are changes in our routines, such as we are experiencing right now, it can add a different type of stress in our lives for both students and their caregivers. We want to assure you our student support staff is available during this time. Our Guidance Counselor, Mr. Palokangas, ppalokangas@cedarmt.org and our School Social Worker, Mrs Sturm, psturm@cedarmt.org can be reached at 507-249-5990 (High School) or 507-557-2251 (Elementary).

Office of Indian Education Cedar Mountain students will be able to access the resources made available through our Indian Education liaisons by contacting the school. Parents or students can call (507) 249-5990 or email Rebekah Gregg at rgregg@cedarmt.org or Lisa Nez at lnez@cedarmt.org. Cedar Mountain will continue to communicate with Lower Sioux Tribal leadership as we collaborate to support our students and families. (Plan was communicated with Lower Sioux Tribal Council on March 19, 2020)